

# KERALA SCHOOL OF MATHEMATICS

KUNNAMANGALAM P.O., KOZHIKODE – 673 571

## INLAND ENQUIRY

KSOM	KUNNAMANGALAM KOZHIKODE-673 571 KERALA	Tel: 0495 2809009, 2809000 Fax: 0495 2809010 Email: director.ksom@gmail.com
To	Enquiry Re : 5/PUR/KSOM/2011-12/ Date : 15-02-2012 Due on : 27-02-2012	

Please send your lowest quotation for the Supply and Installation of the following item strictly adhering to the terms and conditions printed overleaf.

Sl. No.	Item Description	Quantity (Nos.)	Schedule of Delivery
1	<b>LASER COLOUR PRINTER</b> <b>Specification (Minimum requirements):</b> Printer type : Colour Laser Printer Resolution : 600 x 600 dpi Print speed : 20 ppm (for both black and colour) Maximum paper size : A4 Connectivity: Parallel port, USB port Network Ready : Yes Operating System supported : Windows Server 2008, XP, Vista, Windows 7, Mac OS, Linux Warranty:1 Year Onsite Warranty	1	

Note: 1. Terms and Conditions are given overleaf.

Yours faithfully,

**Administrative Officer**

## **Terms & Conditions**

1. Quotation should be super scribed as **Quotation for supply of COLOUR LASER PRINTER.**
2. You are required to submit your lowest quotation/proforma invoice with leaflet for the supply and installation of the items, so as to reach the System Analyst, Kerala School of Mathematics(KSOM), Kunnamangalam P.O., Kozhikode- 673 571, Kerala, on or before **27-02-2012**. Quotation will be opened on the next working day at 11 AM.
3. The rate quoted should be **for 90 days** inclusive of all Taxes-Sales Tax, Additional Sales Tax, Entry Tax, Insurance, Freight, Packing and Forwarding Charges etc. Should be shown separately. The maximum period required for Delivery of the item should be mentioned. Items will have to be delivered at KSOM Campus at Kottapparamba, Kunnamangalam, Kozhikode 673 571.
4. If you have **ISI/ISO/BIS** for products and factory, the same may also be mentioned in your quotation with the supporting certificates and orders.
5. Any quotation received after the time fixed on the Due Date is liable to be rejected. Quotations not stipulating period of firmness and with price variation clause and/or subject to the prior sales conditions are liable to be rejected.
6. No representation for enhancement of price once accepted will be considered during the currency of the contract.
7. Payment will be made only after the supply is received and installation carried out satisfactorily.
8. KSOM reserves the right to reject any of the quotations without assigning any reason thereof.
9. Form C/D is not applicable for us.
10. This Institute is exempted from payment of Excise/Customs Duty (for Research/Scientific Instrument/Equipment)

**Note:** Before mailing your quotation, for avoiding unnecessary delay and rejection of quotation, you should ensure whether the following required details are clearly specified in your quotation:

*(1) Guarantee/Warranty (2) Sales Tax (3) Entry Tax (4) Additional Sales Tax (5) Delivery period (6) Insurance charges, if any (7) Freight (8) Packing and Forwarding Charges if any (9) Installation Charges (10) Validity period upto 90 days (11) Training charges, if any.*

**Administrative Officer**